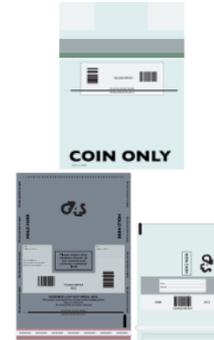


# Security Checklist

Helping to protect you and your business

Supported by



## 1. Check Uniform

Are all crew members in full uniform? Is G4S' Logo clearly visible?

Any other variations in G4S' uniform, please contact the Barclays Collect helpline on [0344 800 6840](tel:0344 800 6840)

If you are unsure of someone despite their uniform, ask them or G4S to confirm their identity

## 2. Check Identification

On-duty crew members will have their G4S personal identification cards on display.

Is the person with the card the person on the card? Does the G4S ID card have a hologram on it?

Do they have a valid Authorised Collectors Card (ACC)?

## 3. Vehicles

If you can, leave the space nearest the entrance of your site free for G4S' vehicle.

Make sure the parking space is well lit. Please call Barclays Collect helpline on [0344 800 6840](tel:0344 800 6840) to let them know if their vehicle can't park in its usual space for any reason.

## 4. Check Bags

You will receive your bags in the Welcome Pack. Carefully follow the filling and sealing instructions

Fill out all the required details on the bag.

Keep an eye out for any damaged bags or evidence of tampering

Ensure the seals are stuck down right along the bag

## 5. Check Receipts

Has it got either the G4S logo and or G4S Cash Solutions UK LTD and the correct name and address on it?

Are the bag numbers and G4S' crew member's unique ACC number on it?

You will always be given a copy of the receipt

**Call:** 0344 800 6840  
For help

**Click:** [barclayscollect.g4s.com](http://barclayscollect.g4s.com)  
To book a collection